



## COWICHAN BAY IMPROVEMENT DISTRICT

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### ASC Meeting # 8 Minutes February 9, 2021

**Present:** Trustee Gord Fraser, Fire Chief C. Gaw

**Adminstration:** Rhonda Smith Hodgkin

**ASC Members:** Lori Iannidinardo, Bryce Rawson, , Scott Murray, Keith Grandbois, Rick Mellson, Owen David & Lewis Penney

**Absent:** Craig Krystia, Jason Murray

**Chair:** Ernie Polsom

The 8th ASC meeting via Zoom started at 7:30 pm

1. **Welcome:**

Chair E Polsom welcomed everyone to the meeting.

2. **Introductions:**

No guests were in attendance.

3. **Approval and Adoption of the Minutes:**

R. Mellson made a motion to adopt the minutes of January 26, 2021, seconded by L. Penney

4. **Additions to the Agenda:**

There were no additions to the minutes

5. **Business arising from the minutes:**

a. Finalize the newsletter:

B. Rawson asked which was the best way for his wife to get a hold of Chair Polsom in regards to the layout of the newsletter. It was mentioned that a tri-fold would be better than a single, double-sided piece of paper. It is the hope, that the news letter can get out ASAP and given to C. Ferguson to get on the website.

## 6. HCMA Memo review and discussion

The HCMA memo was reviewed and discussed.

The two options :

Option 1 - A new two storey fire hall adjacent to the current hall. Once the hall is completed the current hall would be removed

Option 2 - Is the construction of new apparatus bays and support area adjacent to the existing building followed by an extensive renovation of the existing building including seismic upgrades, envelope upgrades and interior upgrades and renovations.

Both options were very close in price.

The Board are leaning towards option 1.

The committee asked many questions, many of which O. David was able to answer.

The committee inquired about whether the new building could be turned to accommodate a 90' bay instead of the 80' suggested in the plans.

## 7. Fire Station Space Plan analysis and discussion

Did the committee want anything in the hall?

Since the original numbers came in, the costs have escalated due to Covid.

The estimate is bare bones not including soft.

The committee would like to see copies of the proposed plans and estimate.

\*\* E. Polsom to send out report\*\*

O. David explained the cost sheet for both the new and reno/new options.

Q: Is there room to add on for the future?.

A: The new building is not much of an add on building due to the site

Q: The existing septic field needs removed? Is there pricing on this?

A: Yes it has been incorporated in the costs -

Q: Water storage tanks versus water line?

A discussion arose regarding water and the cost to bring it onsite. Chief Gaw stated it would Cost an estimated \$450,000.00.

Rainwater storage would be good, but would need to see if it met insurance requirements

## 8. Meeting #9 Focus

- a. Is the committee ready to have the board attend the next meeting?

Some committee members would have liked to meet with the Architect prior to meeting with the Board. A decision was made to invite the Board to the next meeting.

b. General Messaging

S. Murray made a motion that the committee vote on Option #1 for a New Hall. Seconded by K. Grandbois, all were in favor . Carried

The brochure will need to go out ASAP.

Thinking to the future the committee would like to standardize the bay to 90'.

**9. Agenda Items for Upcoming Meetings**

The committee needs to go over handouts and give feed back so they can be compiled to put forth to the Board.

Have the Board attend the next meeting, dated Feb 23, 2021

**10. Questions**

There were no questions from the committee

**11. Next Meeting - Feb 23, 2021 7:30pm via Zoom**

**12. Key Messages from the ASC**

There were no messages put, they will be addressed with the Board at the next meeting.

**13. Adjournment**

The meeting was adjourned at 8:50 pm