



COWICHAN BAY IMPROVEMENT DISTRICT

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CBID-ASC Minutes January 12, 2021

Present: Trustee Gord Fraser, Fire Chief C. Gaw, Lew Penney, Owen David

Adminstration: Rhonda Smith Hodgkin

ASC Members: Lori Iannidinardo, Bryce Rawson, , Scott Murray, Keith Grandbois, Rick Mellson, and Craig Krystia

Absent: David Vanderschaaf, Jason Murray

Chair: Ernie Polsom

The 6th ASC meeting via Zoom started at 7:30 pm

1. **Welcome:**

Chair E Polsom welcomed everyone to the meeting. Greetings were exchanged.

2. **Introductions:**

New attendees Lew Penney from the Cowichan Bay Water District and Owen David of Intregity Consulting introduced themselves to the Committee.

3. **Approval and Adoption of the Minutes:**

A motion to Approve and Adopt of the December 15th ASC meeting was made by Rick Mellson and seconded by Scott Murray, approved

4. **Additions to the Agenda:**

There were no additions to the agenda

5. **Business arising from the minutes:**

There was no business arising from the last meeting

6. Community Connections:

- a. Draft Newsletter. - ASC chair E. Polsom presented a draft newsletter. He explained that he approached the newsletter on a basic level, listing 6 main points.

- b. Content and format of possible

L. Iannidinardo asked if the newsletter could list the benefits. - ASC chair noted that the number one focus is that it is an emergency meeting place, not about amenities and community space.

L. Penney stated he felt that it should be robust regarding community space or benefits to help promote the fire hall.

S. Murray suggested more pictures of inside the present hall

C. Krystia suggested that the second newsletter could include the previous suggestion and requests.

A discussion regarding how people could get involved or ask questions. Some people do not have access to the internet or even have a computer. It was agreed that the non emergency line 250-743-7111 would be available to those individuals. Someone will need to capture calls and questions and figure out to whom to forward them to.

Chair E. Polsom will redo the newsletter draft and re present it to the committee.

7. Space Planning

- a. A chart was showed and space program was explained.
Area Sq. Ft, Net Sq Ft, mark up, % of gross are like a dream

Amended net sq metre , Amended Gross sq metre are the reality.

Discussed what would be needed in a building and what was a want not a need.

Need: Washrooms, de-contaminated room

Want: Fitness room, social room

Is there room for expansion? It is highly unlikely that you would put more apparatus in a hall. More likely there would be a need for another hall.

8. Project Options

- a. General Discussion

Options: Renovate, Expand, Build new, or other, maybe building another separate

building .?

The committee noted that they would like more review of the different options in detail.

It was asked if the board knew what they wanted?

G. Fraser stated that the board was looking for recommendations from this committee. Ultimately wanting something that was efficient and safe for the firefighters while meeting the community's needs for the most economical price.

The committee also stated that it would be beneficial to know the boards preferences.

9. Agenda Items for Upcoming Meetings;

a. ASC direction on agenda items for upcoming meetings.

The committee would like to review what has already been done prior to the committee being formed

10. Questions:

there were no questions at the time

11. Next Meeting

Tuesday, January 26, 7:30 pm via Zoom

12. Key Messages from the ASC

Benefits and Economical

The most economical, yet still benefits the community. Needs to be affordable.

13. Adjournment

Meeting was adjourned at 8:49 pm